

**VILLAGE OF BALTIMORE
COUNCIL MEETING
December 20, 2016
6:30 p.m.**

Mayor Bradley Nicodemus opened the meeting at 6:30 p.m. with the Lord's Prayer and the Pledge of Allegiance.

ROLL CALL: Members of Council present were Chuck Keller, Bob Hankison, Jim Hochradel, Tony House, Dwayne Mohler and Mike Hamilton. Also present were Mayor Bradley Nicodemus, Fiscal Officer Kathryn Jenkins and Village Administrator Teri Wise.

APPROVAL OF MINUTES: No minutes to approve.

APPROVAL OF AGENDA: Keller moved to accept the agenda and Hamilton seconded. The agenda was accepted with a 6-0 roll call vote.

VISITORS: Brad Kinnison and Tom Smith

PURPOSE OF THE MEETING: To discuss the Sewer Fund finances and the need to transfer money from the General Fund to the Sewer Fund.

The Fiscal Officer stated there was some unexpected overtime and she anticipate additional overtime at the Sewer plant due to multiple issues and because of the multiple issue she didn't feel enough money was set aside for the rest of the year. She would like to transfer \$10,000 from the General Fund to the Sewer Fund to carry them through the end of the year.

Hankison inquired as to what the overtime was for. Brad Kinnison sewer plant employee stated a transducer had gone out and was not working. This transducer monitors the levels of the tanks and is currently sounding a constant alarm to plant operators every three minutes or so. If they turn the call box off and the power goes off it could put the plant in jeopardy if a main alarm would be tripped much like what happened last year when the WWTP experience flooding. Somebody has to be at the WWTP at all times to make sure it is operating correctly. During this last rain event, it was necessary for someone to be on site all throughout the day to monitor levels and when necessary send everything to the basin holding space. During Saturday's rain event, we measured a total of 2.2 inches of rain which is about 4 inches of snow melt. Our plants as designed for 1.1 million gallons with 8 membranes and since we only have 4 membranes we did our best processing around 600,000 gallons. They were able to push that to 900,000 gallons on Sunday but it still resulted in a discharged to the creek of around 300,000 gallons.

Tom has communicated with Paul Vandermeer at the EPA and a report documenting the event has been sent. He will follow up next Monday or Tuesday.

Mohler asked if they still had to pump up into the basin and was told that currently it is working fine right now but they can't leave it unmonitored. Brad was going back out to check everything after the council meeting and for the next couple days, till they get the part they need, Tom and Brad are going to work alternate 12 hour shifts so there is only 3.5 hours of overtime. The plan moving forward is to order 1 new transducer and upon receipt order another probably around the first of next year so it is in inventory if needed.

The VA said that this is the beginning of the preventative maintenance program they have been talking about. The guys did a good job of attending to the issues. A big part of the issue is the amount of I & I we have. We will be focused on identifying areas during 2017 and putting together a project plan to repair or fix those areas. The work Don and Brad have been doing with manhole survey will be very useful for this initiative. We have too much I & I and we have to do something to eliminate it. Brad said that Southeast had over 100,000 actual flow and when they get to this section they will be taking a really close look at that section.

ORDINANCES and RESOLUTIONS

AN ORDINANCE (12-20-2016-1) TO AMEND THE 2016 APPROPRIATIONS
ORDINANCE AND THE DECLARATION OF AN EMERGENCY

Ordinance allows for amendments (increase) to be made to the 2016 Appropriations Ordinance by means of a transfer from the General Fund of \$10,000 to the Sewer Fund.

Keller made a motion to bypass committee on Ordinance 12-20-2016-1. Hankison seconded. Roll call vote was 6-0.

Keller made a motion to suspend the three reading rule. Hankison seconded. Roll call vote was 6-0.

Keller made a motion to adopt Ordinance 12-20-2016-1. Hankison seconded. Roll call vote was 6-0. Ordinance 12-20-2016-1 was adopted on 12/20/2016.

VISITOR COMMENTS: None

LAST CALL: Hankison asked when we last had a carryover problem and we weren't meeting the state minimum. Hochradel said that was about six years ago. The Fiscal Officer said that she has not transferred as much money to the Streets, Parks and other funds as had been budgeted. Fiscal Officer is going ahead and budgeting this for the sewer is just a budget item. She doesn't anticipate a problem.

ADJOURNMENT: The Mayor adjourned the meeting at 6:45p.m.

Kathryn Jenkins, Fiscal Officer

Bradley Nicodemus, Mayor